

<b>HEALTH AND WELLBEING BOARD</b>	AGENDA ITEM No. 7b
<b>24 JUNE 2019</b>	<b>PUBLIC REPORT</b>

Report of:	Dr Liz Robin, Director of Public Health	
Cabinet Member(s) responsible:	Councillor Holdich, Leader of the Council and Deputy Mayor of the Cambridgeshire and Peterborough Combined Authority	
Contact Officer(s):	Dr Liz Robin	Tel. 01733 207176

**PROPOSAL TO UPDATE THE TERMS OF REFERENCE FOR THE PETERBOROUGH HEALTH AND WELLBEING BOARD AND TO CREATE TWO JOINT SUB-COMMITTEE WITH THE CAMBRIDGESHIRE BOARD**

R E C O M M E N D A T I O N S	
<b>FROM:</b> Director of Public Health	<b>Deadline date:</b> Recommendation is for onward referral to Full Council on 25 July 2019
<p>It is recommended that the Health and Wellbeing Board:</p> <ol style="list-style-type: none"> <li>1. Endorse the updated terms of reference for the Peterborough Health and Wellbeing Board and for its two new Joint Sub-Committees with the Cambridgeshire Health and Wellbeing Board, and refer these to full Council for agreement.</li> <li>2. Review the functioning and effectiveness of the Joint Sub-Committees after one year</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 This report is submitted to the Health and Wellbeing Board following a request from the Director of Public Health

**2. PURPOSE AND REASON FOR REPORT**

2.1 The purpose of this paper is to propose arrangements to create two joint sub-committees of the Peterborough Health and Wellbeing Board and the Cambridgeshire Health and Wellbeing Board, –a ‘Whole System’ Joint Sub-Committee and a ‘Core’ Joint Sub-Committee. It is also proposed to amend the terms of reference of both the Peterborough and the Cambridgeshire Health and Wellbeing Boards so that they are aligned, which will then allow clear delegation of functions to the two Sub-Committees. The Health and Wellbeing Board is asked to endorse these proposals and the updated terms of reference then need to be referred to full Council for approval.

2.2 This report is for the Health and Wellbeing Board ] to consider under its Terms of Reference No. 2.8.3.11

To establish a joint Cambridgeshire and Peterborough sub-committee in relation to issues that cross local authority boundaries.

2.3 There is no direct link to the Children in Care pledge. However the Health and Wellbeing Board

and its joint sub-committees may sometimes consider issues relevant to children’s health and wellbeing, including children in care.

### 3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	
Date for relevant Council meeting 25 July 2019		Date for submission to Government Dept. <i>(Please specify which Government Dept.)</i>	

### 4. **BACKGROUND**

4.1 In March 2018, the Peterborough Health and Wellbeing Board recommended to Full Council that the Health and Wellbeing Board Terms of Reference should be amended, in order to delegate powers from the Council to the Health and Wellbeing Board to establish a joint Cambridgeshire and Peterborough sub-committee in relation to issues that cross local authority boundaries. Full Council agreed this recommendation in July 2018.

4.2 A joint development workshop for Peterborough and Cambridgeshire Health and Wellbeing Boards on March 28<sup>th</sup> 2019 explored options for how to take further forward joint working and priorities across the two Health and Wellbeing Boards (see Appendix A). Two distinct roles of the Health and Wellbeing Boards were identified for joint work. The first is a system leadership role for health and wellbeing, for which representation from a range of organisations which impact on the wider determinants of health is required. The second is oversight of detailed financial, joint commissioning and integration issues for health and social care, specific to NHS commissioners and upper tier local authorities, which can be done more efficiently by a smaller group, reflecting the core statutory membership of the Health and Wellbeing Boards.

#### **MAIN ISSUES**

4.3 In order to create a joint infrastructure which will effectively deliver both roles of the Health and Wellbeing Boards outlined under 4.2, it is proposed to create the following two Joint Sub-Committees:

##### **Whole System Joint Sub-committee**

- Membership: Full membership of both Peterborough HWB Board and Cambridgeshire HWB Board
- Role: To drive forward wider system health and wellbeing priorities, which require involvement from a range of organisations.
- Delegations: Approve Cambridgeshire and Peterborough Joint Strategic Needs Assessments  
Approve Cambridgeshire and Peterborough Joint Health and Wellbeing Strategy

##### **Core Joint Sub-committee**

- Membership: Core statutory HWB Board membership – equal across Peterborough and Cambridgeshire HWB Boards  
Total of nine members
  - Four Local Authority members (including the Chairs of both HWB Boards or a nominated substitute, Director of Public Health, Director of Adult Social Care & Children)

- Four Clinical Commissioning Group members
- One representative of Cambridgeshire and Peterborough Healthwatch

Role: To drive forward and oversee joint commissioning and integration of specific NHS / upper tier local authority services.

Delegations: Better Care Fund approval  
Joint commissioning of NHS and LA social care / public health services

4.4 It is proposed that the two parent Health and Wellbeing Boards would continue to meet to cover Peterborough only and Cambridgeshire only issues. Overall during one year the proposed calendar of meetings would include:

- Two meetings of the Peterborough (parent) Health and Wellbeing Board
- Two meetings of the Whole System Joint Sub-Committee
- Four meetings of the Core Joint Sub-Committee

4.5 In order to enable clear delegation of functions to the two sub-committees, the Monitoring Officer has advised that the terms of reference of the Peterborough Health and Wellbeing Board and the Cambridgeshire Health and Wellbeing Board should be aligned, so that the same wording is used to describe their functions. This will enable clarity in the delegation of functions to sub-committees. Since both Health and Wellbeing Boards have the same statutory duties, but describe the functions of the Board in different levels of detail, this alignment is relatively straightforward. The proposed updated terms of reference for the Peterborough Health and Wellbeing Board and the new terms of reference for the two proposed Joint Sub-Committees are attached as Appendix B. For the updated terms of reference, additional text is in bold and deleted text in 'strikethrough'.

4.6 The updated terms of reference of the Peterborough Health and Wellbeing Board must be agreed by full Council following consultation with the Health and Wellbeing Board. Therefore the Health and Wellbeing Board is asked to endorse the attached Terms of Reference for referral to full Council.

## 5. CONSULTATION

5.1 The proposal to create two Joint Sub-Committees of the Health and Wellbeing Boards was discussed at the HWB Boards development session on March 28<sup>th</sup>, which included the members of both Boards, together with wider stakeholders from the Office of the Police and Crime Commissioner, the Cambridgeshire Public Health Board and the Sustainable Transformation Partnership (STP) Delivery Unit.

## 6. ANTICIPATED OUTCOMES OR IMPACT

6.1 Creation of a 'Whole System' Joint Sub-Committee of the Health and Wellbeing Boards, will maximise effective joint working on the developing Joint Health and Wellbeing Strategy for Cambridgeshire and Peterborough and on future Joint Strategic Needs Assessments.

6.2 Creation of a 'Core' Joint Sub-Committee of the Health and Wellbeing Boards, will enable joint commissioning and Better Care Fund planning across Peterborough City Council, Cambridgeshire County Council and the Cambridgeshire and Peterborough Clinical Commissioning Group to be driven forward more effectively and efficiently, by providing a high level forum to provide strategic direction and un-block issues which are preventing progress.

## 7. REASON FOR THE RECOMMENDATION

7.1 The reasons for the recommendation are

- a) To achieve the outcomes outlined in paras 6.1 and 6.2
- b) To ensure that what are new ways of working for the Health and Wellbeing Boards are reviewed after an appropriate period.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

- 8.1 Alternative options considered for joint work and joint sub-committees between the Peterborough Health and Wellbeing Board and the Cambridgeshire Health and Wellbeing Board are outlined in Annex A.

## **9. IMPLICATIONS**

### **Financial Implications**

- 9.1 It is not envisaged that there will be any additional costs to Peterborough City Council from the formation of the Health and Wellbeing Board Joint Sub-Committees. The proposal allows more efficient use of officer time, as officers who work jointly across Peterborough and Cambridgeshire will not be required to take the same or very similar papers to both Health and Wellbeing Boards on separate occasions.

### **Legal Implications**

- 9.2 Section 198 of the Health and Social Care Act 2012 provides that Two or more Health and Wellbeing Boards may make arrangements for: -
- (a) any of their functions to be exercisable jointly
  - (b) any of their functions to be exercisable by a joint sub-committee of the Boards
  - (c) a joint sub-committee of the Boards to advise them on any matter related to the exercise of their functions.

### **Equalities Implications**

- 9.3 There are no specific equalities implications related to these proposals.

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 Paper to Peterborough Health and Wellbeing Board March 2018 'Feedback from the joint development session with Peterborough and Cambridgeshire Health and Wellbeing Boards'  
[HWB Board paper March 2018](#)

## **11. APPENDICES**

- 11.1 **Appendix A:** Options for joint working considered at joint Health and Wellbeing Boards Development Session

**Appendix B:** Draft terms of reference for Peterborough Health and Wellbeing Board and Joint Sub-Committees.